

<b><u>MEETING</u></b> <b>LICENSING SUB-COMMITTEE</b>
<b><u>DATE AND TIME</u></b> <b>TUESDAY 21ST AUGUST, 2018</b> <b>AT 10.30 AM</b>
<b><u>VENUE</u></b> <b>THE HERITAGE ROOM, HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ</b>

**TO: MEMBERS OF LICENSING SUB-COMMITTEE (Quorum 3)**

**Councillors**

**John Hart  
Linda Freedman  
Claire Farrier**

*\*The licensing authority will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing Committee.*

*In the event of this substitution taking place, all parties will be informed of the change of Membership at the beginning of the hearing.*

**You are requested to attend the above meeting for which an agenda is attached.**

**Andrew Charlwood – Head of Governance**

Governance Services contact: Governance Service [governanceservice@barnet.gov.uk](mailto:governanceservice@barnet.gov.uk)

Media Relations Contact: Gareth Greene 020 8359 7039

**ASSURANCE GROUP**

## ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Appointment of Chairman	
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non-Pecuniary interests (If any)	
4.	Licensing Sub-Committee Hearing Procedure	5 - 8
5.	Report of the Trading Standards & Licensing Manager	9 - 56
6.	Motion to exclude the Press and Public	
7.	Deliberation by the Sub-Committee in Private Session	
8.	Re-admission of the Press and Public: Announcement of the decision of the Sub-Committee	
9.	Any other Item(s) the Chairman decides are urgent	

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